

**LOCAL EMERGENCY PLANNING COMMITTEE**  
Knox County EMA- 301 Park St.-Rockland, ME 04841  
Web Site: [www.knoxcountymaine.gov/ema](http://www.knoxcountymaine.gov/ema)

8 1 2017 LEPC Meeting

The meeting was called to order at 1031 hrs. by Andrew Hart, Chair of LEPC and County Administrator.

**Meeting Attendees:**

Ray Sisk	Knox Cty. EMA Director	Linwood Lothrop	KRCC- Director
Laurie Beckwith	PBMC	Foner Curtis	Lonza
Peta vanVuuren	RDNA	Jeff Marcotte	Public Sector
Andrew Hart	Knox County Administrator	Donna Allen	Knox EMA
Leticia vanVuuren	GIS- Knox Cty EMA		

The minutes of the LEPC minutes for 6/6/17 were approved by Peta vanVuuren and seconded by Ray Sisk. All were in favor.

**Secretary's Report:**

Emails from Faith Mayer: Team Chief's Agenda July 2017; State of Maine Directory of First Response Teams; July 11 2017

Emails from SERC: SERC Agenda; Copy of SERC Budget 7/1/17 – 6/30/18; LEPC Stipends and workplans information. 2016 TRI Reports (Dragon Products, Fisher Engineering, FMC Corp. and North End Composites);

Emails from Robert Gardner: LEPC emergency plan guidance; Presque Isle ME Ammonia Safety Day, Saturday, September 23. 2017, On-Site Registration: 7:30 am - 8:00 am, Class Hours: 8:00 AM to 4:30 PM lunch during the noon hour at the Hampton Inn by Hilton, 768 Main Street, Presque Isle, ME 04769

**Treasurer's Report:**

Received May 2017: LEPC Grant Reimbursements: Interest May 2017 - \$25.03; HM8073-\$2085.99; HM8075- \$780.33

Received June 2017: LEPC Grant Reimbursements: LEPC Stipend: \$1292.66; Interest June 2017: \$23.00; HM8073-\$2085.99; HM8075- \$51.00

Bills pd. out in May 2017: Personal Services: \$233.92; General Operating Expenses: \$103.97; HM8073- \$1936.61; HM8075- \$726.00.

Bills pd. out in June 2017: Personal Services: \$280.72; General Operating Expenses: 4267.61; HM8083-\$4271.47; HM 8049- \$349.96; HM 8073 -\$2474.79; HM8075-\$177.70

LEPC Operational Fund balance as of June 2017	\$ 1306.97
Grant and other fund balances as of June 2017	<u>\$ 89058.30</u>
Total balance in checkbook as of June 2017	\$ 90365.27

Linwood Lothrop made the motion to accept the report and Foner Curtis seconded the motion. All were in favor.

**Training & Exercises updates:**

**Training updates:** *Knox County LEPC has \$6,197.46 available for responder/facility HAZMAT/Chemical Safety related training for the period Jul 1, 2015 thru Jun 30, 2016.*

ICS 402 – ICS Overview	Knox County EMA	30 Aug 2017 Noon & 5 PM
Interview & Forensic Statement Analysis Training	Knox County EMA	Sept 26-Sept 28, 2017
Basis Public Information Officer	MEMA, Augusta	Oct 18 & 18, 2017

We haven't been using too much of our SERC 1<sup>st</sup> Responders funds for training since we closed down the KRRT and have lost several of our key instructors so we are looking to build that back up so that we can have that capability to teach those classes in the area with local instructors. Tim Polky and a group from the Knox County Training Academy instructors are looking in coming back as a group and get fast track qualify, there is a question is whether they want to do the Oxford County LEPC model or do something separate. Tim was due to do a presentation but he will do it any other meeting. Robert stated that the funding is for 1<sup>st</sup> responders only. There was discussion on this issue.

#### **Exercises**

Pen Bay Active Threat Series	In-planning stages for 2017	Full scale in 2018
Fire and Ice Exercise Series	June 22, Sept 21 and Oct 26, 2017	MEMA and possible all counties and some towns.

#### **New Business:**

- **LEPC Hazardous Material Plan Review**

Robert Gardner spoke about the LEPC Plan review. Donna and Robert will work together after this meeting in getting the plan done. We have at least 22 people on our roster that have been accepted by SERC and this is the same group that is here today that comes to the LEPC meetings. In the Spring Donna sent individual emails requesting them to come to the LEPC meetings. Ray thinks that maybe get reed of some the dead weight if they are not going to participate. It would not be good to have them on the membership list if they are not going to come to the meetings and participate.

- **Discussion on transportation routes and identifying sensitive populations, sensitive environmental areas and critical infrastructure.**

Robert spent time explaining the transportation routes for identifying sensitive populations, sensitive environmental areas and critical infrastructures here in Knox County. He also handed out information on what the sensitive areas are.

#### **Old/Miscellaneous Business:**

- **Small Biz hazardous material disposal coordination (Peta/Donna)**

Donna and Peta spoke on what they have accomplished on the LEPC website. They need more suggestions on how to get the word out. It was suggested that this information be placed on the Knox County page with a link to the LEPC webpage. Peta and Donna will get together after we get more information to talk about what the next steps will be.

- Next regular LEPC meeting will be October 3, 2017 at 10:30 AM at the Knox County EMA Office

Linwood Lothrop made a motion and Ray Sisk seconded the motion to adjourn. All were in favor.

Meeting Adjourned: 11:45 AM.

Respectfully submitted,

Donna Allen  
LEPC Secretary

*These minutes were approved by the LEPC on February 6, 2018*